

**Parkside, Chart Way, Horsham,  
West Sussex RH12 1RL**

## **FORWARD PLAN**

This notice sets out details of key decisions that the Cabinet or a Cabinet Member intend to make, and gives 28 days' notice of the decision under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012. The notice also includes details of other decisions the Council intends to make.

The reports and any background documents that have been used to inform the decisions will be available on the Council's website ([www.horsham.gov.uk](http://www.horsham.gov.uk)) or by contacting Committee Services at the Council Offices.

Whilst the majority of the Council's business will be open to the public, there will be occasions when the business to be considered contains confidential, commercially sensitive or personal information. This is formal notice under the 2012 Regulations that part or all of the reports on the decisions referred to in the schedule may be private because they contain exempt information under Part 1 of Schedule 12A to the Local Government Act 1972 (as amended) and the public interest in withholding the information outweighs the public interest in disclosing it.

If you wish to make representations about why part or all of the papers should be open to the public, please contact Committee Services at least 10 working days before the date on which the decision is to be taken.

If you wish to make representations to the Cabinet or Cabinet Member about the proposed decisions, please contact Committee Services to make your request.

Please note that the decision date given in this notice may be subject to change.

To contact Committee Services:

E-mail: : [committeeservices@horsham.gov.uk](mailto:committeeservices@horsham.gov.uk)

Tel: 01403 215123

Published on 17 June 2016

### **What is a Key Decision?**

A key decision is an executive decision which, is likely –

(i) to result in the Council incurring expenditure which is, or the making of savings which are, significant having regard to the Council's budget for the service or function to which the decision relates; or

(ii) to be significant in terms of its effects on communities living or working in an area comprising two or more wards in the District.

	<b>Subject/Decision</b>	<b>Decision Taker</b>	<b>Date(s) of decision</b>	<b>Is all or part of this item likely to be dealt with in private</b>	<b>Contact Officer</b> <b>Cabinet Member</b> (NB include name, title and email address)
1.	<b>Horsham District Council Size Proposal to the Local Government Boundary Commission for England</b>	Council	Before 31 Jul 2016	Open	Paul Cummins, Head of Legal & Democratic Services (Monitoring Officer) paul.cummins@horsham.gov.uk  Leader (Councillor Ray Dawe)
2.	<b>Service review resulting in changes to recycling and refuse collections from isolated properties affecting approximately 600 properties across the District starting with an initial phase of approximately 125 properties</b>  Policy Development Advisory Group 30 June 2016	Cabinet	21 Jul 2016	Open	John McArthur, Street Scene & Fleet Manager john.mcarthur@horsham.gov.uk  Cabinet Member for Waste, Recycling and Cleansing (Councillor Roy Cornell)
3.	<b>Review and update the Empty Homes Strategy</b>  Policy Development Advisory Group 11 July 2016	Cabinet	21 Jul 2016	Open	John Batchelor, Environmental Health & Licensing Manager john.batchelor@horsham.gov.uk  Cabinet Member for Housing and Public Protection (Councillor Philip Circus)

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4.	<p><b>Consideration of outline business case for shared back office services with Arun and Chichester district councils</b></p> <p>Policy Development Advisory Group 4 July 2016</p>	Cabinet	21 Jul 2016	Open	<p>Jane Eaton, Director of Corporate Resources jane.eaton@horsham.gov.uk</p> <p>Cabinet Member for Finance and Assets (Councillor Brian Donnelly)</p>
5.	<p><b>Billingshurst Village Centre Supplementary Planning Document</b></p> <p>Policy Development Advisory Group 14 July 2016</p>	Cabinet	21 Jul 2016	Open	<p>Barbara Childs, Head of Strategic Planning and Sustainability barbara.childs@horsham.gov.uk</p> <p>Cabinet Member for Planning and Development (Councillor Claire Vickers)</p>
6.	<p><b>Sale of surplus residential properties x 2</b></p> <p>Policy Development Advisory Group 4 July 2016</p>	Cabinet	21 Jul 2016	Part exempt	<p>Brian Elliott, Property &amp; Facilities Manager brian.elliott@horsham.gov.uk</p> <p>Cabinet Member for Finance and Assets (Councillor Brian Donnelly)</p>
7.	<p><b>Purchase of financial management system</b></p> <p>Policy Development Advisory Group 4 July 2016</p>	Cabinet	21 Jul 2016	Part exempt	<p>Dominic Bradley, Head of Finance dominic.bradley@horsham.gov.uk</p> <p>Cabinet Member for Finance and Assets (Councillor Brian Donnelly)</p>

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8.	<b>Public Spaces Protection Order - Anti-Social Behaviour, Crime and Policing Act 2014: making of an Order</b>	Council	7 Sep 2016	Open	Trevor Beadle, Head of Community & Culture trevor.beadle@horsham.gov.uk  Cabinet Member for Community and Wellbeing (Councillor Kate Rowbottom)
9.	<b>Review of overall support for voluntary organisations</b> Policy Development Advisory Group 26 July 2016	Cabinet	22 Sep 2016	Open	Trevor Beadle, Head of Community & Culture trevor.beadle@horsham.gov.uk  Cabinet Member for Community and Wellbeing (Councillor Kate Rowbottom)
10.	<b>Housing Strategy interim statement - a response to the July 2015 budget and the Housing and Planning Act 2016</b>  Policy Development Advisory Group 22 August 2016	Cabinet	22 Sep 2016	Open	Natalie Brahma-Pearl, Director of Community Services natalie.brahma-pearl@horsham.gov.uk  Cabinet Member for Housing and Public Protection (Councillor Philip Circus)
11.	<b>Consideration of business case for shared building control service with Crawley, Arun and Chichester councils</b>  Policy Development Advisory Group 8 September 2016	Cabinet	22 Sep 2016	Open	Steve Shorrocks, Building Control Manager stephen.shorrocks@horsham.gov.uk  Cabinet Member for Planning and Development (Councillor Claire Vickers)

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12.	<p><b>To consider options for the creation of a Local Housing Company or similar vehicle to support investment in homes for rent locally</b></p> <p>Policy Development Advisory Group 31 August 2016</p>	Cabinet	22 Sep 2016	Open	<p>Brian Elliott, Property &amp; Facilities Manager brian.elliott@horsham.gov.uk</p> <p>Cabinet Member for Finance and Assets (Councillor Brian Donnelly)</p>
13.	<p><b>Future Horsham Business Case - a business case for the next stage of Horsham District Council's business transformation</b></p> <p>Member Seminar July 2016</p>	Cabinet	22 Sep 2016	Open	<p>Tom Crowley, Chief Executive Tom.crowley@horsham</p> <p>Leader (Councillor Ray Dawe)</p>
14.	<p><b>Medium Term Financial Strategy</b></p> <p>Member seminar September 2016</p>	<p>Cabinet</p> <p>Council</p>	<p>Before 19 Oct 2016</p> <p>19 Oct 2016</p>	Open	<p>Jane Eaton, Director of Corporate Resources jane.eaton@horsham.gov.uk</p> <p>Cabinet Member for Finance and Assets (Councillor Brian Donnelly)</p>

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15.	<p><b>Appointment of Contractor for the redevelopment of Broadbridge Heath leisure centre</b></p> <p>Policy Development Advisory Group 15 September 2016</p>	Cabinet	Before 31 Oct 2016	Part exempt	<p>Brian Elliott, Property &amp; Facilities Manager brian.elliott@horsham.gov.uk</p> <p>Deputy Leader and Cabinet Member for Leisure and Culture (Councillor Jonathan Chowen)</p>
16.	<p><b>Review and update the Contaminated Land Strategy</b></p> <p>Policy Development Advisory Group 7 November 2016</p>	Cabinet	24 Nov 2016	Open	<p>John Batchelor, Environmental Health &amp; Licensing Manager john.batchelor@horsham.gov.uk</p> <p>Cabinet Member for Housing and Public Protection (Councillor Philip Circus)</p>